

Brussels, 01/02/2026

Questions *Call for tender - Research consultancy services*

1. Do the reports have to be provided (e.g. the originals) or could a more descriptive example of the report be provided with maybe some proof of the contract so that it doesn't break any NDA etc.

Answer: Should you not be able to provide a report you have worked on for confidentiality reasons, either you can provide an anonymised report, or you can provide a description of the report and the work conducted.

2. Is there a limit to the number of supporting documents to be provided?

Answer: Although not initially mentioned in the tender's specifications, we establish the following limits for each element requested in the "How to apply" section:

1. For the overview of your entity (point 1) a maximum of 2 pages, printed on the front side only (recto).
2. For the CV (point 2) a maximum of 4 pages, printed on the front side only (recto).
3. No limit for point 3.
4. For the example of a survey question and weighting schema (point 5) a maximum of 2 pages, printed on the front side only (recto).
5. For the example of prior dashboards, charts, etc. (point 6) a maximum of 2 pages, printed on the front side only (recto).
6. For the examples of training sessions and materials (point 7) a maximum of 2 pages, printed on the front side only (recto).

3. You didn't provide any data for the weighting schema part of award criterion 2. How should we approach this?

Answer: Since no example dataset is provided to present an example of a weighting scheme, tenderers are permitted to submit a descriptive example of how they would weight a dataset of a political survey.

4. Is the price per hour that should be filled in by the applicant, excluding travel expenses etc.? In other words, is there a separate ALDE budget for expenses or should the price be all-inclusive

Answer: The price should exclude any travel expenses. These will be charged separately and can either be reimbursed by ALDE Party upon presentation of the supporting documents (and included in the invoice), or booked directly by us. This will be reflected in the contract eventually.